



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

January 21, 2026

NOTIFICATION OF AWARD

Chad Heath Burchfield
DBA Burchfield's Tree Service
20 Hydetown Road
Robbinsville, NC 28771

Contract ID: DN12203228

TIP: N/A

Federal Aid: State Funded

WBS: GMR14.HEN.1P, GMR14.POL.1P, GMR14.TRA.1P, GMR14.HEN.2P,
GMR14.POL.2P, GMR14.TRA.2P

County: Henderson, Polk And Transylvania

Description: ID/IQ Tree Clearing At Various Locations Throughout Henderson, Polk,
And Transylvania Counties

Dear Sir:

I am pleased to inform you that **Chad Heath Burchfield DBA Burchfield's Tree Service** has been awarded the contract for the above project based on the bid submitted on **January 13, 2026** in the amount of **\$548,951.00**.

This was a multi-award contract. The low bidder retains the contract ID under which the proposal was advertised; the other awardees will be issued a new contract ID. All awardees will have a unique purchase number order issued after the contract has been executed.

This award letter does NOT constitute an executed contract. No work shall begin until such time as an executed contract has been issued.

Payment and Performance bonds are not required at this time; however, those may be at the work-order level.

Documents to be submitted to the Division Office

Please provide the following documents to the Division 14 Contract Office within **14** calendar days from the date you receive your award letter:

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
HIGHWAY DIVISION 14
253 WEBSTER ROAD
SYLVA, NC 28779

Telephone: (828) 331-5200
Fax: (828) 331-5201
Customer Service: 1-877-368-4968

Location:
253 WEBSTER ROAD
SYLVA, NC 28779

Website: www.ncdot.gov

1. A current certificate of insurance shall be provided on the latest revision of the **ACORD 25** form. The certificate of insurance shall verify coverage as required by Article 107-15 of the *Standard Specifications* as well as by provision SP1 G05, *Liability Insurance* found in the general section of the proposal. Endorsements for additionally ensured shall be included for those types of insurances being used to meet the required liability / umbrella coverages. The certificate of insurance may be sent as an email attachment, directly from your agent or from you, or it may be mailed, shipped, or hand-delivered to the mailing address shown in the footer of the first page of this award letter.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**; this includes all three pages; don't forget the header information on the last two pages. This document shall be submitted as **hard-copy, originals** to the mailing address shown in the footer of the first page of this award letter; it may be mailed, shipped, or hand-delivered. The Execution Forms (Post-Bid) are available for downloading on the NCDOT web site at:

<https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please remember that work on the project is not to begin before the contract has been properly executed.

Documents to be submitted to the District 1 Engineer's Office

1. In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference.
2. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract.
3. Information regarding these items should be addressed prior to beginning work. Please forward the remaining information to the District 1 Engineer, **Troy Wilson**, as soon as possible so that a preconstruction conference can be held. **Troy Wilson's** mailing address is **4142 Haywood Road, Mills River NC 28742** and telephone number is **(828) 891-7911**.

If you have any questions, please contact me at (828) 331-5200.

Sincerely,

DocuSigned by:

Laura Greene

Laura Greene

Assistant Division Proposal Engineer

cc: Wesley Grindstaff, P.E., Division Engineer
Chris Lee P.E. Deputy Division Engineer
Josh Deyton, P.E., Division Construction Engineer
Nathan Tanner, P.E., Division Staff Construction Engineer
Wes Jamison, P.E., Division Project Development Engineer
Travis Williamson, Division Maintenance Engineer
(Vacant), Division Staff Maintenance Engineer
Troy Wilson, P.L.S., District Engineer; District 1
Tyler Rogers, P.E., Resident Engineer – Horseshoe
Steve Williams, Division Planning and Corridor Engineer
Troy Brooks, P.E., State Construction Engineer
Aaron C. Powell, P.E., Area Construction Engineer – Division 13 & 14
Tammy Stewart, Chief Communications Officer
Nadia A Al-Dhalimy, PhD, PE, Manager of the Schedule Management Office
Schedule Management Office (SMO)